

**Constitution and By-Laws**  
**SIERRA BLANCA AMATEUR RADIO CLUB**  
**RUIDOSO, NEW MEXICO**

**PURPOSE:**

The purpose of the Club is to support and promote Amateur Radio in the Ruidoso area. The first and primary role of the Club is to support local repeaters. As a secondary role it will support other amateur radio functions such as: amateur radio classes; state and local Amateur Radio Emergency Service and Radio Amateur Civil Emergency Service program(s) in Lincoln County and provide communication for community events and area emergencies that will demonstrate the value of Amateur Radio to the general public and area leaders.

**ARTICLE I MEMBERSHIPS**

**SECTION 1. TYPES OF MEMBERSHIPS:**

The club shall include 2 types of memberships:

**FULL:** A Licensed radio amateur in good standing entitled to all rights and privileges of membership including the right to cast one vote on any motion brought to the floor at a meeting of the club.

**FAMILY:** A family, living in the same household, with one voting membership designated by the family members to represent them. The voting member must be a licensed radio amateur in good standing.

**SECTION 2: VOTING RIGHTS**

Each full member or designated voting family member, whose dues are current, shall be entitled to one vote on each matter submitted to the vote of the members.

**SECTION 3: MEMBERSHIP TERMINATION**

The officers of the club may rescind Membership for adequate cause. Adequate cause is defined as: improper or continued misuse of the repeater system(s); or failure of the member in question to be current in dues; or continued and willful violation of FCC regulations.

**SECTION 4: RESIGNATION:**

A member may resign at any time. The resignation should be submitted in writing to avoid controversy. Refunds to remaining Membership periods will NOT be given and dues owed shall remain so before reapplication of membership will be considered.

**ARTICLE II MEETINGS**

**SECTION 1: ANNUAL MEETING:**

An annual meeting of the members shall be held each July for the purpose of electing three officers for a one year term and will include the transaction of business that is on the agenda.

**SECTION 2: SPECIAL MEETINGS:**

Special meetings may be called by any officer of the Club.

**SECTION 3: PLACE OF MEETINGS:**

The officers of the club will designate the place and time for all meetings.

**SECTION 4: NOTICE OF MEETINGS:**

Notice stating the location, date and time shall be delivered to all members either by email, telephone, in person or over the repeater. The notice will include the subject matter of the meeting. Meeting notices will be delivered one week prior to the meeting date when possible.

**SECTION 5: QUORUM:**

A quorum of the club shall be 25% of the voting membership and is required for all business requiring a vote. If a quorum is not present, actions will be tabled until a poll of the membership can be obtained. A poll may be taken by U.S. mail or via electronic mail.

**SECTION 6: PROXIES:**

All votes cast at meetings will be in person and no proxies will be recognized with the following exceptions: Nominations, election of officers and changes of bylaws when the proxy is in writing and signed by the voting member. Proxies may only vote Yea or Nay on the item(s) requiring a vote, and shall not include proposed changes of any kind.

**ARTICLE III OFFICERS**

**SECTION 1: GENERAL POWERS**

The affairs of the club shall be managed by its officers.

**SECTION 2: OFFICERS:**

The officers of the club shall be: PRESIDENT; VICE PRESIDENT; AND SECRETARY-TREASURER.

**SECTION 3: ELECTION AND TERM OF OFFICERS:**

Officers of the club will be elected during the annual meeting. Terms of the office will be for one year.

**SECTION 4: REMOVAL OF OFFICERS:**

An elected officer may be removed from office by the membership at a regular or special meeting at which a quorum is present. A simple majority of the voting members present is required for removal.

**SECTION 5: VACANCIES OF OFFICERS:**

Office vacancies will be filled by election at a special meeting.

**SECTION 6: PRESIDENT:**

The President shall be the principal executive officer of the club and shall in general, supervise and control the business affairs of the club. The President shall preside at meetings of the membership. The President (or Vice-President, in the absence of the President) must co-sign with the Secretary-Treasurer any instruments that the membership has authorized. The President shall appoint committees and the Trustee of Club-owned repeater(s).

**SECTION 7: VICE-PRESIDENT:**

The Vice-President will act in the absence of the president when required. Authorities of the office shall be the same as in Section 6 while in the acting position.

**SECTION 8: SECRETARY-TREASURER:**

The Secretary-Treasurer shall have charge and custody of and be responsible for all funds and securities of the club. This officer will receive and give receipts for monies received by the club and deposit them in the name of the club. The Secretary-Treasurer will be the keeper of the minutes of the meetings and will read them at the next meeting; shall provide notification of meetings in accordance with the above sections; shall keep membership lists and dues records and a club equipment list and perform other duties assigned by the President.

**ARTICLE IV COMMITTEES**

**SECTION 1: APPOINTMENT:**

Committees may be designated and members appointed by the President.

SECTION 2: TERMS:

Terms of the Committee members shall continue until the next annual meeting unless the appointment is for a shorter period.

SECTION 3: COMMITTEE CHAIRMAN:

Each Committee shall have a chairman who will be selected by the committee and approved by the President.

SECTION 4: VACANCIES IN COMMITTEES:

Vacancies in a committee may be filled by appointment in the normal manner when necessary.

**ARTICLE V CHECKS, FUNDS and PROPERTIES**

SECTION 1: CHECKS AND DRAFTS:

Any two officers must sign checks and drafts or orders for payment. Normally they shall be issued by the Secretary-Treasurer and signed by the President (or the Vice-President on his behalf).

SECTION 2: DEPOSITS

Funds of the Club shall be deposited to the credit of the Club in a bank selected by the membership.

SECTION 3: GIFTS:

The officers may accept, on behalf of the Club, contributions that further the purpose of the Organization and will be recorded as such.

SECTION 4: FUND DISBURSAL:

Any two club officers may initiate payments of up to \$250.00 for usual and ordinary expenses per month without membership approval. Expenditures in excess of \$250.00 require approval of a majority of the voting members. If the balance in the Treasury drops below \$1000, Club expenditures are limited to maintenance and operation of the club repeater(s) until the Treasury balance again exceeds \$1000. Outgoing officers will present a budget for the coming year to be approved by the voting members at the annual meeting.

**ARTICLE VI BOOKS AND RECORDS**

The Club shall maintain books and records of the accounts, property, meeting minutes, membership lists and addresses. These records shall be open for inspection by any member upon request in a reasonable time.

**ARTICLE VII FISCAL YEAR**

The fiscal year of the Club shall begin the first day of July and end the last day of June of each year.

**ARTICLE VIII DUES**

SECTION 1: The annual dues shall be set by a majority vote of the voting members present at the annual meeting. Any such changes to the dues shall be effective on the first day of the month following the date of the annual meeting. If no vote is taken, the dues will be maintained at the rate for the previous fiscal year.

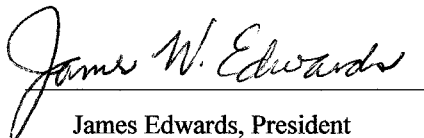
SECTION 2: PAYMENT OF DUES:

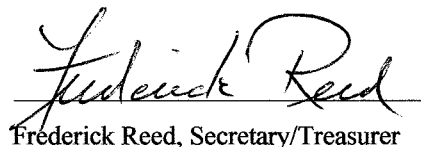
Dues are payable on the first day of July of each year. Persons becoming new members, other than at that time, will owe dues pro-rated by 1/12 of the annual dues for each month remaining in the fiscal year.

**ARTICLE IX AMENDMENTS TO BY-LAWS**

These by-laws may be amended when approved by a majority of the voting members of the organization.

Certified:

  
James Edwards, President

  
Frederick Reed, Secretary/Treasurer